

Approved For Release 2003/08/13 : CIA-RDP84B00890R000800020014-5

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	EO/DDA	<i>AW</i>	30 NOV 1981
2.			
3.	<i>CMC letter: Diane -</i>		
4.	<i>pls coordinate w/OP</i>		
5.	<i>for DDA response</i>		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

*Suspense; 15 <sup>815</sup> ~~April~~ 1982*  
 OP received a copy of the attached memo. After reading it a second time, I believe OP should prepare a response for Mr. Fitzwater's signature re the nomination of candidates. Or do you think OP should have action and DDA be listed as info addressee?

*OP should prepare for <sup>ba</sup> DDA sig. —*  
*Diane L. should get into this*  
*act.*

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

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REGISTRY  
Training-3

ER

	UNCLASSIFIED		CONFIDENTIAL		SECRET
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# EXECUTIVE SECRETARIAT

## Routing Slip

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		✓		
2	DDCI		✓		
3	D/ICS				
4	DD/NFA				
5	DD/A	✓			
6	DD/O				
7	DD/S&T				
8	GC				
9	LC				
10	IG				
11	Compt				
12	D/PA				
13	D/EE0				
14	D/Pers		✓		
15	D/ExStf				
16	AO/DCI				
17					
18					
19					
20					
21					
22					

SUSPENSE

Date

Remarks:

3637 (12-77)

Executive Secretary

Date

2016m transferred STAT  
4. OP/SP0/FPB

ER advised 1 Dec  
de



81-2004/1

PRESIDENT'S COMMISSION ON EXECUTIVE EXCHANGE  
THE WHITE HOUSE

81-1687/2

November 12, 1981

MEMORANDUM FOR THE HEADS OF DEPARTMENTS & AGENCIES

FROM: JAMES A. BAKER, III *JAB*  
CHIEF OF STAFF

SUBJECT: The President's Executive Exchange Program

There is increased need for understanding between government and business, and The President's Executive Exchange Program is an excellent vehicle through which to fulfill this need. It arranges a one-year exchange in the opposite sector for outstanding mid-level career executives from the Federal Government and from private industry.

The President has asked me to transmit the following to you regarding your organization's participation in the Executive Exchange.

- Seek nomination of high-potential candidates for participation from within your department or agency. Nominations are due to the President's Commission on Executive Exchange on March 1.
- Host executives from business within your organization. The executives should report to the highest possible level, preferably on your personal staff. Assignments generally begin in September.
- In addition, in order to meet your immediate needs, the Commission is initiating a year-round program to fill key positions as they become vacant. Candidates for such positions, with backgrounds tailored to your specific needs, will serve for one year.

June Walker, Executive Director of the Commission, will be contacting you shortly to discuss your department's participation. As you know, the President strongly supports this program. Our goal is to have dual participation by each department and agency.



Washington, D.C. 20505

25 AUG 1981

Ms. June G. Walker  
 Executive Director  
 President's Commission on  
 Executive Exchange  
 The White House  
 P. O. Box 14179  
 Washington, D.C. 20044

Dear Ms. Walker:

In response to your letter to the Director dated 5 August 1981, we are pleased to designate Mr. Harry E. Fitzwater, the Deputy Director for Administration, as Advisor to those executives participating in the President's Executive Exchange Program from our Agency. Mr. Fitzwater welcomes the opportunity to provide assistance in support of this valuable Program.

Sincerely,

*B. R. Inman*

B. R. INMAN  
 Admiral, U.S. Navy  
 Acting Director of Central Intelligence

Distribution:

Orig - Adse  
 1 - A/DCI                      1 - D/Pers  
 1 - ER  
 1 - DDA Subject  
 1 - DDA Chrono  
 1 - HEF Chrono  
 1 - DDA/CMO Subject  
 ① - DDA/CMO Chrono

DDA/CMO/Approved For Release 2003/08/13 : CIA-RDP84B00890R000800020014-5

STAT